



VILLAGE BOARD MEETING MINUTES

DATE: TUESDAY, DECEMBER 3, 2024
LOCATION: SHERMAN VILLAGE HALL, 401 ST. JOHN DR, SHERMAN, IL 62684
TIME: 6:00 PM
TYPE: REGULAR BOARD MEETING OF THE SHERMAN VILLAGE BOARD OF TRUSTEES

VILLAGE BOARD IN ATTENDANCE

Trevor J. Clatfelter, President; Sean Bull, Trustee; Pam Gray, Trustee; Bret Hahn, Trustee; Brian Long, Trustee; Kevin Schultz, Trustee; Krista Sherrock, Trustee.

OFFICIALS IN ATTENDANCE

Don Craven, Corporate Counsel; Kevin Kuhn, Village Engineer; Michael Stratton, Village Administrator; Tiffany Penley, Deputy Treasurer; Craig Bangert, Chief of Police; Mike Moos, EMA Director

Media Present: Byron Painter

PUBLIC IN ATTENDANCE (from sign in sheet)

None

OPENING

1. Roll Call. Clerk Stratton called roll call with all members present. President Clatfelter noted a quorum was present to conduct Village business.
2. Pledge of Allegiance. Shari Bangert led the group in the Pledge of Allegiance.
3. Set Agenda. President Clatfelter asked the Board for non-action items to be added to the agenda. There being none, President Clatfelter requested a motion to set the agenda. *Motion by Trustee Gray, seconded by Trustee Hahn. Voice Vote with the Ayes having it 6/0. Motion Passed.*

CLERK'S REPORT:

1. Presentation of Meeting Minutes of November 19, 2024. Minutes of the Board Meeting minutes of November 19, 2024, were presented for approval. President Clatfelter asked if there were any additions or corrections. There being no additions or corrections, President Clatfelter requested a motion to approve. *Motion to Approve the Minutes of*

APPROVED JANUARY 21 2025

November 19, 2024, Board Meeting as presented by the Clerk was made by Trustee Sherrock, seconded by Trustee Bull. Roll Call Vote Ayes having it 6/0. Motion Passed.

2. Presentation of Executive Session Meeting Minutes of November 19, 2024. President Clatfelter asked if there were any additions or corrections to the closed session minutes of November 19, 2024 and if so to forward them to the Clerk. There being President Clatfelter requested a motion to approve the minutes as presented and remain in closed form public inspection. *Motion to Approve the Executive Session Minutes of November 19, 2024 Board Meeting as presented by the Clerk and remain closed from public inspection by Trustee Gray, seconded by Trustee Hahn. Roll Call Vote Ayes having it 6/0. Motion Passed.*

3. Semi Annual Review of Closed Session Minutes. President Clatfelter asked if there were any questions on the closed session minutes presented by the Clerk and requested they remained closed from public inspection as allowed under statute. There being no questions or opposition, President Clatfelter requested a *Motion to keep the minutes of the closed session meetings closed from public inspection. Motion by Trustee Gray, seconded by Trustee Schultz. Roll Call Vote Ayes having it 6/0. Motion Passed*

4. Presentation of Bills for Approval. President Clatfelter asked if there were any questions of the Board on the warrants presented by the Clerk. There being none, President Clatfelter called for a motion to approve the warrants as presented. *Motion to Authorize the Warrants as presented by the Clerk was made by Trustee Long, seconded by Trustee Hahn. Roll Call Vote Ayes having it 6/0. Motion Passed.*

TREASURER'S REPORT:

Deputy Treasurer Penley addressed Board on the status of the FY24 Audit that will be completed prior years end.

1. August 31, 2024 Treasurer's Report. President Clatfelter asked if there were any questions of the Board on the Treasurer's report presented by the Deputy Treasurer. There being none, President Clatfelter called for a motion to accept the Treasurer's report of August 31, 2024 as presented. *Motion to Accept the August 31, 2024 Treasurer's report was made by Trustee Schultz, seconded by Trustee Gray. Roll Call Vote Ayes having it 6/0. Motion Passed.*

VILLAGE ENGINEER'S REPORT:

Kevin Kuhn was present during the meeting and wished everyone a Merry Christmas. Engineer

LEGAL REPORT:

No Legal Report

VILLAGE ADMINSTRATOR & ECONOMIC DEVELOPMENT REPORT:

No Administrator Report

APPROVED JANUARY 21 2025

PRESIDENT’S REPORT: President Clatfelter

1. Ordinance for Annual Tax Levy. President Clatfelter addressed the Board about the annual ordinance levying and assessing taxes for corporate purposes of the Village of Sherman for FY25 and asked if there were any questions of the Board. There being none, President Clatfelter requested a *Motion to approve the Ordinance Levying and Assessing Taxes for Corporate Purposes of the Village of Sherman, Illinois for Fiscal Year commencing May 1, 2024 through April 30, 2025 Motion by Trustee Sherrock, second by Trustee Bull. Roll Call Vote with the Ayes having it 6/0. Motion Passed.*
2. CY25 Annual Board Meeting Calendar. President Clatfelter noted Illinois Statute required the setting of the annual meeting of the calendar for calendar year 2025 and asked if there were any questions on the calendar presented by the Clerk. Trustee Sherrock noted the year would need to be changed to 2025 on the calendar. There being no other questions President Clatfelter requested a *Motion to approve the CY25 Board meeting Calendar as presented by the Clerk. Motion by Trustee Long, second by Trustee Hahn. Roll Call Vote with the Ayes having it 6/0. Motion Passed.*

COMMITTEE(S) REPORT:

No Committee Reports.

SHERMAN POLICE DEPARTMENT:

No Police Report.

SHERMAN EMERGENCY MANAGEMENT AGENCY:

Director Moos addressed the Board about the working Sirens, continued meeting with the Multi-Jurisdictional Hazard Mitigation Task Force and his plans to begin transition his life as a “snow bird”.

SHERMAN PUBLIC WORKS:

No Public Works Report.

NEW BUSINESS:

No new business report.

OLD BUSINESS:

No old business to address.

CIVIC ORGANIZATIONS:

No civic organizations signed in to address the Board.

PUBLIC COMMENT:

Noone signed up to address the Board.

EXECUTIVE SESSION:

Adjournment to Executive Session. On Motion by Trustee Hahn, Second by Trustee Gray and all in favor, the Village Board resigned to Executive Session as allowed under 5ILCS 120/2c2. Board adjourned to Executive Session at 6:20pm.

APPROVED JANUARY 21 2025

Arise from Executive Session. On motion by Trustee Hahn, second by Trustee Gray and all in favor, the Village Board adjourned from Executive Session and returned to regular session at 6:51pm.

Action from Executive Session.

1. Resolution Awarding Merit Stipends to Certain Employees of the Village. President Clatfelter addressed the Board after closed session asking if there were any questions on the resolution as presented in open session approving merit pay stipends to certain staff members of the Village. There being none, President requested a *Motion to Approve the Resolution awarding merit stipends as presented. Motion by Trustee Hahn, second by Trustee Gray. Roll Call Vote with the Ayes having it 6/0. Motion Passed. President Clatfelter cast a vote in favor the resolution as well.*
2. Ordinance regarding Salaries of Certain Village Employees. President Clatfelter addressed the Board after closed session asking if there were any questions of the Board on the salary recommendations. There being none, President Clatfelter requested a *Motion to authorize salary increases for two office staff members as recommended at 15% and all remaining staff as recommended 8% increase retroactive to May 1, 2024. Motion by Trustee Hahn, second by Trustee Gray. Roll Call Vote with the Ayes having it 6/0. Motion Passed. President Clatfelter cast a vote in favor the resolution as well.*

AJOURNMENT:

President Clatfelter noted there were no further matters to come before the Board. President Clatfelter requested a *Motion to adjourn the public meeting. Motion by Trustee Hahn; seconded by Trustee Long. Voice Vote with the Ayes having it 6/0. Motion Passed. Meeting adjourned at 6:55pm.*